



***Eumundi State School
Prep 2010***

EUMUNCHI TIME



As part of the School Eumundi healthy eating program we have "Eumunchi Brain Break". Each child will be required to bring along 1 piece of fruit or veg already cut up or prepared ready to eat.

We will have Eumunchi Fruit Time mid-morning. We will also have normal morning tea (10.50am) and Big Lunch (12.50pm) when we also encourage children to eat healthy food. Don't forget to label all containers.

Children are encouraged to bring a water bottle each day.

At Eumundi, we offer children a full time, non compulsory Preparatory year of schooling before year 1.

The Prep year provides a firm foundation for formal schooling. Children develop their independence and social skills, physical skills, oral language, literacy and numeracy understandings, creativity and curiosity about the world.

We strive to make school a place where:

- * Children are the focus and each child is viewed as a valuable and contributing member of the learning community.
- * Each child's history and cultural background are valued and taken into account.
- * Children can express their thinking in many ways including language, art, drama, music, movement and dance.
- * Children are free to interact with materials, each other and adults. They learn through active involvement with others in play situations. The play itself can be child driven or teacher initiated.
- * Children have time and opportunity to foster literacy and numeracy through free play and group experiences.
- * A flexible, supportive and challenging environment is provided. The environment is ever-changing, colourful and flows from the children's interests and activities.
- * The teacher and aides interact with the children whilst they are playing, acting as facilitators, challenging children's thinking and supporting their learning.
- * Teachers and children negotiate and design learning experiences together.
- * Parents are encouraged to become involved so that they may share this stage of their child's education.

WHAT DO WE NEED TO BRING?

To bring every day:

- ☺ School Uniform—available at the Uniform Shop
- ☺ Maroon School Hat—available at the Uniform Shop & the Office
- ☺ School Bag—big enough for a lunch box
- ☺ Morning tea, lunch, a drink and a piece of fruit for Eumunchi—in a lunch box, easy to unwrap. Healthy foods are requested. We are unable to refrigerate children's food/drinks due to limited fridge space
- ☺ A cool drink (preferably water)
- ☺ Shoes—enclosed shoes that children can manage themselves eg Velcro, buckles
- ☺ Spare underwear/clothes—in named plastic bag to be kept in school bag

To leave at prep:

- ☺ A beach towel in a drawstring bag/small cushion (optional)
- ☺ Please label all items clearly with your child's name



WHAT TO WEAR!

Uniforms are available at the school uniform shop which operates on Wednesday and Thursday from 8:30am—10:00am. Prep students will wear a maroon hat to allow easy identification in the playground. A green hat will need to be purchased for Year 1.


BOOKPACKS

Each child is required to have the items on our booklist containing essential stationery items to be used throughout the prep year. It is recommended that these be purchased through the school Parents and Citizens Association. Please contact the School Office regarding book packs. It is not necessary to label consumable items (ie, pencils, glue sticks, etc) as these are shared throughout the year.



ARRIVALS AND DEPARTURES

Our school day begins at 8.50am and concludes at 2.50pm. Prep children must be accompanied by a responsible adult when arriving and departing each day. Please bring your child to their classroom by 8.45am, but no earlier than 8.30am. Before school care is available at the school from 6 am. The staff will deliver your child to us at 8.50 ready to begin their day.

Teachers are involved in daily preparation or meetings before school and may not necessarily be in the classroom to supervise children until start of school so please remain with your child until the bell rings at 8.45am. You are welcome to share a quiet activity on the carpet. Please ensure that your child has put their backpack away and organised their belongings for the day. Please ensure that children are collected promptly at 2.50pm as they become anxious at the end of a long day if it seems that they have been forgotten 

ABSENCES

Parents are required to advise the school by telephone or by letter as soon as possible of the reason for their child being absent from school. Education Regulations state that a child suffering from an infectious or contagious disease must be excluded from school for a defined time. Information about these exclusion periods for different illnesses are available from the school if required.

LATE

If you are unexpectedly detained at the end of a day, please inform the school as soon as possible. If we do not hear from parents and are unable to contact you, children will be taken to the school office.

In line with policy, we have a register that is to be signed regarding late drop off and pick up.

OPTIONAL EARLY PICK UP

As Prep is a five day week, we are anticipating that early in the year, many children will find the program long and exhausting. In an endeavour to alleviate some of the tiredness, we will be offering early pick ups for term 1. This will enable parents to collect their child at 12:40pm rather than 2:45pm. Early pick up is totally optional and we request that parents notify us in the morning if they intend to collect their child early and to please sign the register on departure.

ACCIDENTS

Whilst all care is taken, children may sometimes have a mishap. In line with Departmental Policy, any injuries that occur are recorded along with action taken eg first aid.



Parents are notified either via a phone call or at pick up time depending on the injury. Parents or emergency contacts are called if the child needs to go home or see a doctor. Of course an ambulance would be called if necessary.

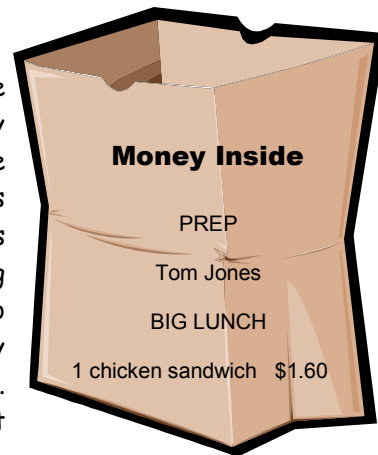
LIBRARY

Children will be given an opportunity to visit the school library. Please send a drawstring bag if they wish to borrow books. More details will be available early in the school year.



TUCKSHOP

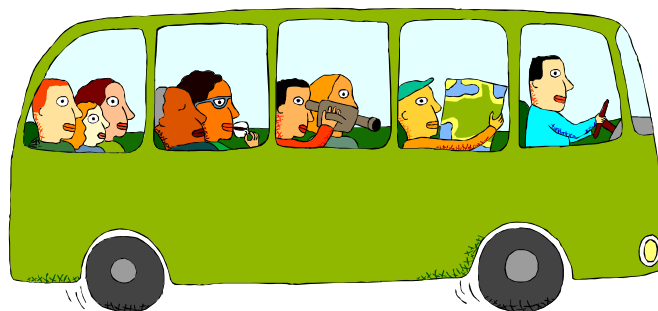
Tuckshop is available for prep students. Place orders in the tuckshop box with correct money (as it is easy for change to be misplaced). No ice blocks are to be ordered until later in the year as they cannot be kept frozen. Sometimes items are not available so the tuckshop helpers will ring and organise a suitable alternative. It is easy to over order so please consider quantities carefully as we often see a lot of wasted tuckshop food. A Tuckshop Menu will be sent home as soon as it becomes available.



BUS TRAVEL

Children who reside more than 3.6 km from the school are eligible for free bus transport. Contact the bus companies regarding eligibility.

Unless there are exceptional circumstances, we do not recommend that prep students travel on the bus during Term 1. From Term 2, a reliable, older sibling may accompany the younger student on the bus, however they then need to stay with the prep student during puzzle time and collect them straight after school. We require written notification of these arrangements.



PARENT INVOLVEMENT

Parent help is an **essential** part of school life. Parent involvement enhances opportunities for learning. Children will have the first few weeks to settle in and then we will offer parents the opportunity to join our parent involvement program.

CORRESPONDENCE & PAYMENTS



All teacher correspondence, notes, payments for excursions etc must be handed directly to staff. Please ensure envelopes are clearly labelled and no change is required.

REPORTS



Staff will always be available to speak regarding the progress of individual children. Often we are able to do this informally whilst on other occasions it is necessary to make an appointment.

No written report will be issued for prep students. Interviews will be offered during the year. Please do not hesitate to come and speak with staff should you have any concerns. It is best to tackle issues when they first arise.



HEALTH POLICY

If your child is unwell please keep them at home. If your child gets sick during the day, or if there was an accident, staff will first try to contact the parents, but if not available the staff will contact your listed emergency contacts.

If your child gets sick with any communicable diseases such as Chicken Pox or Measles, they need to stay home. Advice on the exclusion periods for various conditions is available from the school office. Please notify us of any illness so then we can take the necessary precautions.

If your child has head lice please complete treatment prior to returning to school. Also please inform the staff so that other families can be advised to check their children.

MEDICATION AT SCHOOL

We are only permitted to administer medicine to your child if it is in the original pharmacy packaging with your child's name and dosage instructions on the label. You are also required to record the dose and time to administer in the Medications Register which is located at the school office. Please consult staff regarding any medicine either prescription or natural remedy that your child needs to take at school.

